**Central CoC Full Membership Meeting**

March 7, 2023, 1:00-3:00 PM

**Mission Statement**

Central MN CoC is committed to building strong partnerships and being collaborative in our strategic planning efforts to improve our homeless response system. We strive to maximize access to funding and resources to assist in finding homes for all individuals and families who are at the greatest risk of being excluded from necessary services.

**Vision Statement**

Central MN CoC envisions a community committed to racial equity in which everyone has a stable permanent home and the support and resources needed to maintain it.

Business

1. Welcome, Introductions and Announcements All
2. Inspiration – Brandon Leake Video Clip Tim Poland
3. Any additions to the Agenda or pull anything out of the Consent Agenda for discussion?
4. Approve Consent Agenda Amy Carter
   1. Approve Agenda
   2. Approval of February 7, 2023 minutes
   3. Additions to the Agenda

Motion to approve agenda/minutes by Amy T, Seconded by Leah E.

No discussion, no opposition, motion carries.

Action Items

* + - 1. No action items. Amy Carter/Tim Poland

Motion to approve by , Seconded by .

Information & Discussion

1. Updated Coordinated Entry Policies & Procedures Tim Poland

All changes are updated and now in practice as of 3-1-23. See CE forms and assessments, process, etc. The VI-SPDAT is no longer in use. We will work our way through this process for a spell and continue to revisit the process as we go. Is there a hard copy, some don’t bring laptop out in the field with them. Tim will have a hard copy for anyone who needs it. If someone isn’t in the Central CoC, we are not to continue the interview. The person would be encouraged to go to the CoC they are presently in, refer them to their home CoC.

2. Committee Review & Survey Amy Carter/Tim Poland

Tim will be sending out a questionnaire for all to add interest areas to join the various committees we have to offer. If your preferences have changed, please let us know so we can add new members to all of the committees that need more people in them. Tim shared the list of our committees, Mission, Vision and Purpose. See the list of all of the committees and their information. We wanted to bring the committee membership list to the full membership of our CoC to encourage everyone to join a couple committees that would pique your interest. The survey will be sent out right after the meeting to add your input and interest in what committee’s you would be interested in serving on We need at least 7 members in each committee.

A. CES Policies & Procedures Brenda Engelking

Brenda gone. Tim explained this committee needs. Mission, Vision, Purpose.

B. CoC Policies & Procedures Tim Poland

Tim described this committee needs. Mission, Vision, Purpose.

C. HMIS/Data Rachel Zetah

Rachel described this committee’s needs. Mission, Vision, Purpose.

D. Membership Amy Carter

Amy described this committee’s needs. Mission, Vision, Purpose.

E. Performance & Ranking Tammy Moreland

Tammy, not present. Tim- Mission, Vision, and Purpose.

F. PIT Count Lori Irwin

Lori I – Described this committee’s Mission, Vision, Purpose.

G. Racial Equity, Inclusion, Diversity Jon Paul Dufour

Jon Paul – not present. Tim – Mission, Vision, Purpose.

H. Youth Initiative Kathy Sauve

Not sure on the frequency of this committee, meetings, Mission, Vision, Purpose. Jen W/Kathy will be working on getting this started.

3. CoC Intern Position Tim Poland

CMHP was awarded a grant to hire an Intern Position to assist in all the processes of our Central CoC. As soon as we can hire someone, we will do so. There is a huge amount of data from ICA that they can start sifting through this data to make sense of it. Someone in college would be awesome, would be housed in the CMHP office.

4. HIC Count Agency Updates Tim Poland

Tim sent out an email addressing the information/data needed for 2023. This needs to be completed by 3-10-23. Please read through the information, way to the right is Verify button. Click on this and go through your program’s data to update any changes. Once updated, it will say “Update for 2023” Help Desk is a huge support with any questions or “how to”. Relatively easy process! Ana-Pit Count updates being finalized, making sure data is accurate.

New Funding Throughout the CoC

1. Agency Updates All

Amy C – MH Days on the Hill on 3-9. Homeless days on the hill on 3-8.

Amy B – Housing barriers questionnaire almost done, she will send to Tim to share.

Tim – RFP for FHPAP forwarded to the full members. Please respond if interested, great opportunities there. Subgrantee opportunities as well.

1. Ana – ICA BusinessObjects check-in! Now that we are fully transitioned to BusinessObjects as our main reporting tool, we wanted to check-in with you all to see how things are going! Are there any questions you have about running and viewing reports? Are you able to navigate the tool and find the reports you need? Please let us know if you have any remaining questions and we are happy to help!
2. You may have noticed that ICA is increasing the amount of publicly available data that can be filtered by the county where persons served reside. This means that the MN Universal Data Element "County Where Resides" is becoming even more important! **This data element will be used when looking at 2023 PIT data so make sure this data element is completed and accurate, especially for your ES and TH projects**! You can review the data quality of this element, and all other universal data elements, in the 251 Quarterly Data Quality report.
3. Thank you! A huge thank you to everyone. We are continually grateful to you all for your close eye on reports and communicating with us how they can be better and more useful.

Kathy S - Kevin Brown – Shelter Linked Mental Health Position at Pathways 4 Youth in St Cloud

Open Case Manager Position with Saving Grace based out of St. Cloud

Ashley – for our FHPAP RFP to give feedback for LSS. Will be hiring another navigator. White Oaks, there is an evening shift for CM looking to hire.

Maria E – LSS Youth Services was at the Foster Child and Youth Day on the Hill and Rally this week, we have our Youth Leadership Councils in Brainerd and St. Cloud that are ramping up, and Jeannie Grieser is our Supportive Adult, flier is attached!   Our ILS classes are up and running and doing well, if you have a referral send them to Nathan at [Nathan.Lundbohm@lssmn.org](mailto:Nathan.Lundbohm@lssmn.org) and he can send the referral forms over.

We also have hotel vouchers available for youth singles and families in Crow Wing, Morrison and Todd Counties up to age 24, call out hotline at 888-828-4383 for access.

Lori I – Will share flyer for support options like Cash assistance, etc.

Tim – Shared info on planning/discussion regional community meetings for Homeless System as a whole. Looking for key programs who could assist with the development of this, the direction to take, items of importance. Some are interested, Tim would like it to be in person. Some of us have transportation issues. Who is this for? Community members to get feedback on what is working, what is not. This would be attempting to work on our processes as to how to correct things not working. Starting in May optimally.

Sarah S – Interested in this, look at various communities, maybe different meetings in specific areas so people don’t have to drive long distances. Grant writing workshop? Tim has info, check with Initiative Foundation.

Kathy S – FB could be used to share info.

Jen E – Will Tim be sending out an email or do we send questions to Tim. Send ?’s to Tim.

Mary – Help Center has space for meetings held in Monticello.

Lori I - Where in Big Lake is the Wellness Bus?

Marlena – Funding for paying for classes/training for various topics. Tim will share.

March 17th Central MN Community Foundation training on Grant Writing. $400 is too much. The ask depends on if it is federal, small, large, etc.

Adjourn : Motion to Adjourn by Cindy L, Seconded by Marlena J.