**Central CoC Full Membership Meeting**

February 7, 2023, 1:00-3:00 PM

**Mission Statement**

Central MN CoC is committed to building strong partnerships and being collaborative in our strategic planning efforts to improve our homeless response system. We strive to maximize access to funding and resources to assist in finding homes for all individuals and families who are at the greatest risk of being excluded from necessary services.

**Vision Statement**

Central MN CoC envisions a community committed to racial equity in which everyone has a stable permanent home and the support and resources needed to maintain it.

Business

1. Welcome, Introductions and Announcements All
2. Inspiration Volunteer
3. Any additions to the Agenda or pull anything out of the Consent Agenda for discussion?
4. Approve Consent Agenda Amy Carter
   1. Approve Agenda
   2. Approval of January 3, 2023 minutes
   3. Additions to the Agenda

Motion by Cindy L , Seconded by Meg S. Approved

Action Items

* + - 1. CoC Governing Board Elections Amy Carter/Tim Poland

1. Shirwa Adan – CMCEO Group. Two community centers we manage striving to meet needs of the clients coming into our office. Many issues on housing in the area, great to be a part of the Central MN CoC. Looking forward to working with all of us.
2. Maria Essman – LSS up in Brainerd. Member of our CoC for many years serving youth, bringing services to them.
3. Michele Fournier – DV Shelter for Family Pathways. Our agency has not been a part of our CoC, but want to be. Thrift stores in various communities. Sr. services, parenting groups, DV and sexual assault. All these services intersect.
4. Lori Irwin withdrew.
5. Marlena Jasch – Out of St. Cloud, CNA, lived experience in rural areas, MICH Consultant, DV hx., interest is to help change policy to assist many groups that need representation.
6. Sarah Rosenbaum withdrew.

Nomination to collectively accept all the Nominees - Motion by Jenny E, Seconded by Amy T.

Tim wants to acknowledge Cathy W, Cathy S, Bryan N, Amy S stepping off the board. Roll call vote:

All participants voting Yeah/Nay! Voting was unanimous for Yeah! Motion carried! Next board meeting is February 16th at 9am.

* + - 1. Coordinated Entry System Policies & Procedures Tim Poland/Brenda Engelking

Document developed and ready, was sent out last week for review. Any questions, comments, please let us know. No responses in writing since it was sent out. Julie W – LTH Certifications being taken out of Navigator’s duties and given to Housing managers to do. Changes due to giving Housing managers the ability to give the ok. Concerns are the Case Manager is who knows the Hx of the family. Have to then go through the Hx which is traumatizing to the families to relive this process. Jen E as an accessor, we do not have the staffing hours to do this. Meg S, getting navigators was the reason for assisting with LTH. Jen W Is there a way to know who needs the LTH certification, as some do not need it to qualify or move in somewhere. Rachel Z not everyone needs CH or LTH certification and is specific to each housing entity. At what point do we need certification on CH or LTH? What makes the most sense as to timing of this being done? Amy C – Leaving notes in client file to ask for assistance on how this could be completed. So, when you get a referral, you would ask the navigator at that time to assist with LTH information. Navigators can only work with people who are HUD homeless. Lori I – with knowing who has done these assessments in the past, it should be the housing provider. Louise R – Would it help to get clarification with MN Housing, it is their definition. Tim – eminent risk of losing housing, would that make a difference with definitions. Jessica K- Why can’t HPH be used, that doesn’t take long. Julie W the housing programs that need LTH for PSH what do they do? Jen E Who’s paying for accessors? No one. Navigators? Can’t do it for all. Is this a conflict of interest? Amy from Hearth Connections – does not see it as conflict. Brenda – good positive development of relationships to a family moving in, has training PP. Tim – wondering if we can leave it in, try it out and revisit as problems come up? Section on contacting 3 time in 2-3 wks, not necessarily the beginning of the month, does that still work? We would like to move forward and try this to see what it brings. Motion to approve the CE P&P

Motion by Summer C, Seconded by Cathy S. Raise your hand to approve. Approved!

Information & Discussion

1. PIT Count Updates Lori Irwin/Tim Poland

Just wrapped up 2023 PIT count. Had some excellent work done and positive feedback with numbers showing, which are up (not great but it is what it is). Tim will have preliminary numbers in a few months (first take in April), more concrete numbers in the fall. Maria -Sheltered survey, are they in the numbers, as it’s TH? Ana will check on that to verify with Maria.

2. 2022 Year in Review Tim Poland/Brenda Engelking

Tim – broad overview of 2022. Interactions with huge numbers of households. See Power Point showing completed CES goals as well as Priority List numbers. Accessors would like training first. VI-SPDAT is going away. Reviewing minor changes to the assessment tool first. Cassie from Kanabec, low numbers, will be stepping it up next time around to be more thorough. NOFO info, 19 programs in 2021, 20 in 2022.

3. Committee Updates

A. CES Policies & Procedures Brenda Engelking

No additional info.

B. CoC Policies & Procedures Tim Poland

No additional info.

C. HMIS/Data Rachel Zetah

No updates.

D. Membership Amy Carter

Added person with lived expertise added, orientation packet, nominations for board members.

E. Performance & Ranking Tammy Moreland

No updates.

F. PIT Count Lori Irwin

No updates.

G. Racial Equity, Inclusion, Diversity Jon Paul Dufour

No updates. Finishing P&P.

H. Youth Initiative Kathy Sauve

No updates, scheduling meeting soon.

New Funding Throughout the CoC

1. Agency Updates All

Tim – was asked to share CHMP has 2bdrm open in Randall, subsidized. Need transportation. Email Lori at [PMAssistant@cmhp.net](mailto:PMAssistant@cmhp.net)

Maria E - LSS Youth Services is starting Youth Leadership Councils in the St. Cloud region (Stearns, Benton, Sherburne, and Wright) and the Brainerd region (Aitkin, Crow Wing, Mille Lacs, Morrison, Todd and Wadena).  Youth Leadership Councils are for youth with foster care experience, ages 16-23.  This program is a youth leadership development program with a focus on advocacy at the local and state levels to better the system for future generations of youth in care.

ICA announcements here:

* **Coordinated Entry Dashboard is down**
  + ICA has recently discovered that the [Coordinated Entry (CE) Dashboard](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fpublic.tableau.com%2Fapp%2Fprofile%2Fica.minnesota%2Fviz%2FMNCoordinatedEntryDashboard2020%2FStory1&data=05%7C01%7Clgudim%40voamn.org%7Ca2ad33ee51a24cf1f71c08db094f7f3f%7Cbdc21fa04b374057afaded62f0a78aca%7C0%7C0%7C638114009287398774%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=%2Ba8Xl6O7gC4rzWJcASPEcIsps5CsrJ9rHOHh2Vj2Ags%3D&reserved=0) that is live on our website is showing some incorrect information. This information is incorrect due to a compounding issue related to data entry that takes place more than five weeks after the real-world event it captures. Unfortunately, this causes the metrics about stayers vs. leavers, length of stay, and exits on the CE Dashboard to be inaccurate. Because of these inaccuracies, we will pull the CE Dashboard offline on February 1st, giving you the next few days to see what the dashboard looks like and what information you will not have access to soon. There is no plan currently to bring this dashboard back right away as we want to thoughtfully get input on what is and isn’t working about the dashboard before republishing it. Please let us know if you need the dashboard back up in the next month or two; otherwise, we will reach out to you when a project to revive this type of visualization gets prioritized.
* **Study on premature death of persons experiencing homelessness released**
  + ICA MN worked with the MN Department of Public Health and other partners to contribute HMIS data to a project researching causes of premature death among persons experiencing homelessness. The results of the research project have recently been published and you can read them here: [https://content.govdelivery.com/accounts/MNMDH/bulletins/3451bc0](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcontent.govdelivery.com%2Faccounts%2FMNMDH%2Fbulletins%2F3451bc0&data=05%7C01%7Clgudim%40voamn.org%7Ca2ad33ee51a24cf1f71c08db094f7f3f%7Cbdc21fa04b374057afaded62f0a78aca%7C0%7C0%7C638114009287398774%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=CibrMo7awd9f2iUhaevsRU55a68nHG8aGzUytPeBXuA%3D&reserved=0). The report is a key piece of the Governor's push for increased funds for housing stability in the state budget. This would not have been possible without your data entry, so thank you for all you do to tell the stories of those you serve through HMIS.
* **Retiring reports – look for a banner**
  + The Reporting and Evaluation team is always looking for opportunities to retire reports no longer in use by our community, so that we can put all our efforts toward maintaining the reports that are important to users. You may soon see a 'banner' on a report indicating that the report will soon be retired. If you see that banner on a report that you regularly use, please contact the Helpdesk to let them know the report is important to you!

Tim sending heads up RFP’s. He’ll forward flyer to everyone with more info.

Amy – We have 4 FHPAP providers within our CoC.

Adjourn : Motion by Lori I, Seconded by Jen W. Adjourned!