**Central CoC Governing Board Meeting**

February 16, 2023

9:00 AM-10:30 AM

**Mission Statement**

Central MN CoC is committed to building strong partnerships and being collaborative in our strategic planning efforts to improve our homeless response system. We strive to maximize access to funding and resources to assist in finding homes for all individuals and families who are at the greatest risk of being excluded from necessary services.

**Vision Statement**

Central MN CoC envisions a community committed to racial equity in which everyone has a stable permanent home and the support and resources needed to maintain it.

**In Attendance**

* Amy Carter
* Jennifer Walker
* Jenny Erdmann
* Lori Gudim
* Maria Essman
* Marlena Jasch
* Michele Fournier
* Rachel Zetah
* Shirwa Adan
* Tammy Moreland
* Tim Poland

Jason Krebsbach - Guest

**Call to Order**

1. Welcome & Introductions All

Why do we all like Minnesota? So many reasons!

**Inspiration**

Volunteer – “The Board Speaks as One Voice” Tim Poland

**Business**

1. Any additions to the Agenda or pull anything out of the Consent Agenda for discussion? No changes.
2. Approve Consent Agenda Amy Carter
   1. February 16, 2023 Agenda
   2. January 19, 2023 Board Meeting Minutes

Motion by Maria E, Seconded by Michelle F. Approved.

1. Elect Board Officers for 2023 Amy Carter

Chair: Amy C - Leads the Full meeting on the first Tuesday of the month.

Vice Chair: We do not have a Vice Chair, backs up the Chair.

Secretary: Lori Gudim – Takes meeting notes for both meetings.

Any nominations? New terms begin today!

Amy C will step up to be Chair position for the next year.

Jen E will be the Vice Chair position.

Lori G will maintain the Secretary position.

Motion by Rachel Z, Seconded by Jen W. All in favor, no opposed. Approved.

1. Determine 2-Year Term Amy Carter

Tim brought up the Terms list for all the Board members. Due to Amy S stepping off, someone needs to assume her term through 2024. Since Michele F was already on the board, should she take over Amy’s term? Kind of makes sense. The other 3 new members Maria, Marlena, and Shirwa all serve through 2026. Everyone in agreement.

1. Conflict of Interest Form Tim Poland

Please sign and send back to Tim asap, it was included with the agenda. If you have a conflict of interest, you will abstain from voting on that specific item.

1. Code of Conduct and Ethics Form Tim Poland

Please sign and send back to Tim asap. Outlines how to be a good board member.

1. Approve Coordinated Entry Policies & Procedures Tim Poland

We reviewed this at the full meeting. A couple discussions, voted to accept this CE P&P. Now comes to us, the board. Several modifications made by various people on committees. This doc needed to be cleaned up and corrections were made. Amy S combined 3 separate documents, identifying multiple duplications, making it a cleaner document. This will go into effect March 1st. Brenda will then offer trainings starting in March. VI-SPDAT will be gone, only using the assessment forms going forward. The assessment form will look a little different for people using this. All universal data is re-worded to maintain consistency with HUD wordage. Jen – L&P wondering about their assessment and when it will be available, Tim is saying March 1st hopefully. This is fluid and we will pivot when we run into issues. Need approval for using the assessment, then everyone will be informed to stop the VI-SPDAT usage.

Motion by Marlena J, Seconded by Jen E. Any further discussion? All in favor, no opposition. Approved!

**Discussion and Information**

1. CoC Committees for 2023 Tim Poland

We have 8 official committees, pushing for at least 7 members serving on each committee. Define parameters of members terms. All Mission, Vision and Purpose have been completed. New members can offer what their interests are for joining committees. We should have the discussion at our full meeting to generate interest of CoC Members as there are many to pull from, including newer members. Also, a push to have representation of all regions. Do we want to go through board interest to clarify existing members already in sub-committees? Talked about a 2 or 3yr term? Board interest first, then present at full meeting. Was it ever discussed for funded programs to be recommended to specific memberships? Not sure! Will research and work towards the scheduled meeting times to give all a heads up for encouragement of attendance. Tim will send out new additions verified for the next year and will be on the agenda for March. We will table term limit for future discussion.

1. Review and Revise CoC Bylaws Tim Poland

B. Article V - Officers

Let’s figure out Officer Positions on the Governing Board. Specifically, Vice Chair verbiage of that position becoming the Chair the following year. That does not work presently. Secretary is on for life (Tim’s suggestion) We have to keep in mind term lengths. Discussion on being a member for a year before holding the Chair position. Re-elections conducted annually, elected by the Governing Board. Do we want verbiage in there for no limit, or term limit to force change? Voting annually, term on limit of consecutive years can someone serve on serving Officer positions. We need to be conscious of giving members time to serve the year before taking Chair position to be comfortable with the role. Board meeting minutes are available on the website, not sent out to full membership.

1. Article III-Membership - Tabled
2. Article VIII-Decision Making Section Tabled
3. Other All

Welcome to the new board members!

**Adjourn: Motion by Jen W, Seconded by Marlena J.**