

Central CoC Governing Board Meeting

November 17, 2022

9:00 AM-10:30 AM

Mission Statement

Central MN CoC is committed to building strong partnerships and being collaborative in our strategic planning efforts to improve our homeless response system. We strive to maximize access to funding and resources to assist in finding homes for all individuals and families who are at the greatest risk of being excluded from necessary services.

Vision Statement

Central MN CoC envisions a community committed to racial equity in which everyone has a stable permanent home and the support and resources needed to maintain it.

In Attendance

- Amy Carter
- Bryan Newman
- Cathy Wogen
- Jennifer Walker
- Kathy Sauve
- Matt Viney
- Rachel Zetah
- Tammy Moreland
- Jenny Erdmann
- Tim Poland

Absent: Lori Gudim

Call to Order

1. Welcome & Introductions All

Inspiration

Rachel Zetah

Business

1. Any additions to the Agenda or pull anything out of the Consent Agenda for discussion?
 - a. Amy Sidmore resignation and continuing Board Chair
2. Approve Consent Agenda Amy Carter
 - a. November 17, 2022 Agenda
 - b. October 18, 2022 Special Board Meeting Minutes Amy C. Amy S. Bryan, Cathy, Jennifer Jenny E. Kathy S Lori G, Tim P.
 - c. October 20, 2022 Board Meeting Minutes Amy C., Bryan, Jennifer, Kathy, Lori, Rachel, Jenny E., Tim Poland, Cathy
3. October 18, 2022 special Board Meeting members in attendance need to be added: Motion to approve Cathy W. second Jenny E. motion carries

Action

1. Amy Sidmore resignation Motion to accept Amy Sidmore's resignation Amy C. second Kathy S. Motion Carries Tim Poland
2. Continuing Board Chair Amy Carter is the Vice Chair and will assume the Board Chair role early Motion that Amy Carter take on the position of Chair through February 2023 Bryan made a motion Jenny seconded motion carried

Discussion and Information

1. Coordinated Entry Discussion Brenda Engelking
 - a. Snapshot of the Priority List Notice Results - Slide Deck is attached. A priority list notice is sent to the service provider or housing provider that there hasn't been contact with the household in 45 days. This will help the priority list get cleaned up quicker and she is able to make better

referrals. She differentiates through the housing that hasn't put in a date of referral or housing placement. Housing provider kicks in when the event has been created.

- b. On a given day there may be 465 people on the Priority List but only 160 are considered eligible for a referral. When she refers someone she may have 15 HMIS #'s. She enters them into HMIS to fully vet the referrals to make sure that they are appropriate for referral.
 - c. Currently she can't filter the list she needs to confirm through HMIS to ensure that she is sending a quality referral.
 - d. How are the housing navigators playing a role in this? The PLN's go to the navigators or whoever the agency asks her to send them to.
 - e. Navigators haven't been involved with the full list. This role isn't working to update the list.
 - f. Assessors were just checking that they were chronic homeless but there wasn't adequate documentation. Assessors need to have 100% completed.
 - g. Next week there will be a meeting to determine what is being funded and what is being done. And the navigators are not following through.
 - h. Kathy thinks that there has been a lot of change. There was a specific meeting for navigators and Kathy suggests that this group resume meeting.
 - i. We need to hold assessors accountable.
 - j. Brenda has seen a really good change as a result of the Priority List Notice that things are turning in the right direction.
 - k. Matt? Has been on the user end, entering as an assessor. There hasn't been anyone to step in and hold them accountable. But, the emails that Brenda is sending are really helping with this new process. He feels that there is hope and is excited that she really is looking into why people aren't being housed to make sure that the assessor's know what they've missed.
 - l. Jenny is also excited for the meeting next week to develop further understanding. Rachel noted that Jenny's region has been very successful. There has been a lot of change to the navigator role.
 - m. If people have not been contacted they need to be removed from the priority list and if you have contact put them back on the list.**
 - n. Rachael suggested adjusting the P&P from contact to discussion or engagement.
 - o. What does accountability look like? When an agency says that they aren't going to follow through? 52 people attended the training. Kathy suggested that the leaders need to be trained and held accountable.
 - p. Perhaps bring this back to the CoC so that everyone knows how assessments are done who the assessors and navigators are.
 - q. Priority List Notice should be cc'ed to their supervisor. Training, managers, hold people accountable.
 - r. Call to connect: roughly 35% of callers, Aug, Sept. and Oct spoke with a person. 65% did not get through to a person. 90% of the calls were made during business hours. Brenda did evaluate the extensions. Tim is suggesting that all organizations assess why people aren't getting through. Is it staffing? Is it volume?
 - s. What about texting to connect? JW finds it better to utilize texts when working with youth.
 - t. Two hotlines at LSS – housing, trafficking people often just want to talk to someone.
2. 2023 Annual Meeting Planning Tim Poland
- a. February – Any action items? P&P updates, selection of board members for the upcoming year. Not a lot of updates this year. The Priority List process has been a success. The board changes that have been approved are not updated and available on the website. What does the plan look like for the coming year? Tim will put a list of successes together. January meeting have Brenda share a then and now.

- 3. Governing Board Candidate Recruitment Amy Carter/Tim Poland
 - a. Four board members are needed.
 - b. Amy has the sample invitation letter as well as the questions the candidates respond to.
 - c. Tim will send a general email that we are interested in volunteer candidates.
 - d. Kathy Sauve, Cathy Wogen, and Bryan Newman complete their term in February.
 - e. Kathy suggested Maria Essman, Cathy suggested Michele Fournier, Jennifer Walker suggested Kaytee Welsh, Tim suggested Mary Westland, Lori Erwin, and Cindy Ley,.
- 4. Review and Revise CoC Bylaws Tim Poland
 - A. Article III-Membership
 - B. Article V-Officers
 - C. Article VIII-Decision Making Section
- 5. Other - No December meeting. All

Adjourn