Project Name: _____   Applicant: _____

Equal Access Rule Supplement
Central MN Continuum of Care (MN-505)

Checklist
Please check the box for each step your program/project has taken to ensure that it complies with the Equal Access and Gender Identity Rule.

- ☐ Attend Equal Access Rule training webinars provided by HUD
- ☐ Conduct Equal Access Rule Self-Assessment for your program/project
- ☐ Review and update program/project forms and intake procedures to respond to participant/applicant gender identity and ensure that families are not separated based on gender identity or marital status
- ☐ Train program/project staff on Equal Access Rule and any program/project changes to comply with the Rule
- ☐ Provide a copy of the Notice of Rights or your agency/project Anti-Discrimination Policy in your program information or application packets for new residents/participants
- ☐ Print and hang the Notice of Rights or your agency/project Anti-Discrimination Policy in public spaces in your project so that everyone knows their rights and how to report complaints
- ☐ Other: _____

Verification
ATTACH all available documentation of the actions taken to attain or maintain compliance with the Equal Access and Gender Identity Rule in this project/program. Documentation may include:

- o HUD Exchange training completion email for Equal Access webinar(s)
- o Evidence of staff training provided (sign in sheets, training materials, powerpoint, etc.)
- o Completed Equal Access Rule Self-Assessment for your program/project
- o Signed anti-discrimination resolution from agency board or oversight committee
- o Program/project procedures guide that clearly defines anti-discrimination and equal access standards for program management
- o Program/project intake forms or applicant information packet with compliant materials
- o Photos of Notice of Rights posting locations at your project site

Resources
- o Equal Access to Housing Final Rule: https://www.hudexchange.info/resource/1991/equal-access-to-housing-final-rule/
- o Training: Implementing HUD's Equal Access and Gender Identity Rule
- o HUD Equal Access Self-Assessment Tool for Shelters and Projects: https://www.hudexchange.info/resources/documents/Equal-Access-Self-Assessment-for-Shelters-and-Projects.xlsm
- o Notice of Rights (Notice on Equal Access Regardless of Sexual Orientation, Gender Identity, or Marital Status for HUD's Community Planning and Development Programs) https://www.hudexchange.info/resources/documents/Notice-on-Equal-Access-Rights.pdf