

Continuum of Care Advisory Committee 1-3pm

January 7, 2021

Virtual Meeting due to COVID-19

Meeting Minutes

Attendance: Ben Byker(CMCOA), Amy Carter (RISE), Summer Conard(Stearns County), Maria Essman (LSS Youth Services), Bridget Forst (Mille Lacs County), Michele Fournier (LSS), Stacy Fuglesten (St. Cloud HRA), Jess Hartfiel (Great River Family Promise), Kathy Kraft (MACV), , Dani Lindner(TriCap),Alisa Ledoux(Wright County SA), Chassidy Lobdell (Lakes and Pines), Bryan Newman (Center City Housing), Stacy Pederson (Catholic Charities), Cheri Power (ICA), Louise Reis (St. Cloud HRA), Shane Rubel(MACV), Kathy Sauve (LSS), Meg Sheehan (CC Hope Community), Amy Sidmore(MACV), Danielle Snedeker (Lakes & Pines), Hyacinth Stiffler (Bi-CAP), Mary Westlund (New Pathways), Cathy Wogen (Kids fighting Hunger), Liz Young (Hearth Connection),
Staff: Tammy Smith, Jay Vasek

1. Welcome and Introductions – **Welcome and introductions were conducted. Cathy Wogan began the meeting with an inspiration quote.**
2. Inspiration – **Cathy Wogan**
3. Approval of November and December 2020 minutes – **Moved to February’s meeting.**
4. Additions to the Agenda- **Add Funding/Grants topic to each meeting. Lori Gudim made a Motion to approve the agenda. Jay Vasek 2nd. Agenda approved.**
5. MS – Housing Stabilization Services – **Mike from MESH presented on Housing Stabilization Services.**
6. Updates from the Board- **Michele Fournier updated the CoC on the Board meeting and announced that there are 2 Board positions open and asked for nominations. There were none at the meeting.**
7. Veteran Registry Update – **Kathy Kraft gave an update regarding the Veteran Registry and there are currently 24 Veteran’s on the central registry as of 1/5/2021.**
8. Family Homeless Prevention Assistance (FHPAP) Updates (FHPAP Providers) – **LSS gave an update on Central FHPAP and Brainerd FHPAP. Hyancith Stiffler gave an update from Bi-Cap.**
9. Coordinated Entry System Updates (Jay Vasek) –

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| 2020 Coordinated Entry Monthly Meeting | | | | | | | | | | | | |
|--|------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Ages on Priority List | | | | | | | | | | | | |
| Ages | Jan. | Feb. | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| 18-24 | 60 | 55 | 66 | 49 | 42 | 39 | 35 | 39 | 46 | 43 | 53 | |
| 60+ | 32 | 28 | 35 | 27 | 25 | 26 | 27 | 29 | 31 | 34 | 33 | |
| 50-59 | 86 | 79 | 84 | 57 | 57 | 57 | 57 | 64 | 63 | 61 | 69 | |
| 40-49 | 118 | 105 | 108 | 79 | 75 | 74 | 74 | 75 | 80 | 81 | 94 | |
| 30-39 | 212 | 181 | 173 | 132 | 131 | 125 | 115 | 120 | 129 | 122 | 132 | |
| 20-29 | 151 | 134 | 145 | 109 | 100 | 92 | 87 | 91 | 101 | 95 | 110 | |
| 19 < | 13 | 7 | 14 | 8 | 8 | 7 | 7 | 8 | 7 | 6 | 7 | |
| Missing | 4 | 5 | 7 | 1 | 1 | 5 | 8 | 5 | 5 | 4 | 3 | |
| Total | 616 | 539 | 566 | 413 | 397 | 386 | 375 | 392 | 416 | 403 | 448 | 0 |

| 2020 Monthly Coordinated Entry Meeting Key Indicators | | | | | | | | | | | | | |
|---|--------|----------|-------|-------------|----------------|-------------|---------------------|-----|-------------------|-----|-------------------|----------------------------|----|
| | Active | Inactive | Total | Google Docs | Total Homeless | Ave. Day #3 | 3 < Ave. Days on PL | #4 | 4 Ave. Days on PL | #5 | 5 Ave. Days on PL | Monthly Assessment Numbers | |
| January (26) | 703 | 87 | 616 | 55 | 671 | 302 | 2 | 287 | 40 | 433 | 73 | 337 | 25 |
| February (25) | 611 | 72 | 539 | 43 | 582 | 291 | 1 | 518 | 32 | 446 | 65 | 291 | 38 |
| March (25)** | 566 | 65 | 501 | 19 | 520 | 286 | 4 | 477 | 22 | 426 | 56 | 289 | 25 |
| April (27) | 413 | 0 | 413 | 18 | 431 | 253 | 2 | 72 | 14 | 422 | 42 | 269 | 30 |
| May (27) | 397 | 0 | 397 | 18 | 415 | 268 | 1 | 111 | 12 | 475 | 37 | 275 | 31 |
| June (27) | 386 | | 386 | 21 | 407 | 278 | 0 | 0 | 13 | 518 | 37 | 273 | 33 |
| July (22) | 375 | | 375 | 22 | 397 | 266 | 1 | 42 | 16 | 347 | 36 | 302 | 43 |
| August (24) | 392 | | 392 | 18 | 410 | 234 | 2 | 41 | 13 | 293 | 40 | 227 | 66 |
| September (28) | 416 | | 416 | 21 | 437 | 228 | 2 | 38 | 14 | 302 | 45 | 220 | 65 |
| October (26) | 398 | | 398 | | 398 | 229 | 2 | 65 | 13 | 292 | 48 | 214 | 46 |
| November (26) | 448 | | 448 | | 448 | 186 | 0 | 0 | 22 | 182 | 50 | 172 | 76 |
| December | | | 0 | | 0 | | | | | | | | |
| | | | 0 | | 0 | | | | | | | | |

Moved to Entry/Exit Workflow 3-23-20 and will no longer have Inactive tab

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| Importance of 30 Day Follow-Ups | | | | | | | | | | | | |
|---|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|----------|
| Average Length of Time on The Priority List | | | | | | | | | | | | |
| | January | February | March | April | May | June | July | August | September | October | November | December |
| Top 10 | | | | | | | | | 1040 | 1055 | 906 | |
| Top 20 | | | | | | | | | 930 | 933 | 777 | |
| Top 30 | | | | | | | | | 849 | 846 | 763 | |
| Top 40 | | | | | | | | | 781 | 776 | 646 | |
| Top 50 | | | | | | | | | 725 | 719 | 602 | |
| | | | | | | | | | | -6 | -117 | |

| Call to Connect (866-560-7464) Phone Log by Month | | | | | | | | | | | | |
|---|------|-------------------------------|-------------------------------|--|---|--|--------------------------|----------------|-------------|------------------|------|--|
| | | Ext. 201 Central | Ext. 202 Easterr | Ext. 203 North | Ext. 204 Youth | Ext. 205 Domes | Ext. 206 Veterans | | | Missed Calls are | | |
| | | 320-406-4682 LSS St. Cloud | 320-679-1800 Lakes & Pines | 866-970-1437 LSS Brainerd Hope Housing | 320-250-2306 Catholic Charities Youth | 320-253-6900 Anna Marie's Alliance | 888-546-5838 Veterans | Call Hangup | Total Calls | 2020 | 2019 | |
| January | 2020 | 52 | 4 | 10 | 0 | 0 | 0 | 5 | 71 | 17 | 20 | |
| February | 2020 | 51 | 13 | 10 | 3 | 1 | 0 | 4 | 82 | 27 | 9 | |
| March | 2020 | 36 | 4 | 11 | 0 | 0 | 2 | 3 | 56 | 25 | 10 | |
| April | 2020 | 25 | 6 | 4 | 2 | 0 | 2 | 8 | 47 | 18 | 8 | |
| May | 2020 | 35 | 3 | 3 | 0 | 1 | 0 | 1 | 43 | 25 | 17 | |
| June | 2020 | 35 | 10 | 5 | 0 | 1 | 0 | 1 | 52 | 30 | 11 | |
| July | 2020 | 37 | 0 | 8 | 2 | 1 | 0 | 5 | 53 | 32 | 19 | |
| August | 2020 | 40 | 8 | 18 | 5 | 2 | 0 | 3 | 76 | 41 | 13 | |
| September | 2020 | 46 | 5 | 16 | 0 | 0 | 0 | 1 | 68 | 14 | 12 | |
| October 31 | 2020 | 50 | 8 | 16 | 1 | 0 | 0 | 3 | 78 | 16 | 19 | |
| November | 2020 | 68 | 3 | 24 | 0 | 0 | 0 | 5 | 100 | 27 | 20 | |
| December | 2020 | | | | | | | | 0 | | 22 | |
| | | 475 | 64 | 125 | 13 | 6 | 4 | 39 | 726 | 272 | 180 | |
| LSS St. Cloud Jan. 15, 2020 | | | | | | | | | | | | |
| Unique Calls (Missed, Voice Mail, Hangups): | | | | | | | | | | | | |
| Missed Calls (Missed Calls/Voice Mail): | | | | | | | | | | | | |

Goals to shoot for:

We would like to add access and assessment sites in Cass, Crow Wing, Morrison, Todd, Sherburne, Benton, Wright counties.

We received our Spanish & Somali "Call to Connect" Business Cards and Flyers If you need.

Training: Will be revised in first quarter of 2021)

There is a NEW REVISED question on VI-SPDAT for Expedited Housing policy regarding underlying medical conditions. Please ask this question on your 30 day follow-ups!

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CE Policies & Procedures Workgroup Update: You should have received a copy for your input to be returned by January 14th.

10. ICA Updates – **Tabled until February.**

11. Point in Time Count (Jennifer Walker) – **Jennifer stated that there will not be a PIT count this year for unsheltered. If anyone is interested in joining the PIT count meetings, please contact Jennifer Walker.**

12. SPARC (Supportive Partnerships for Anti-Racist Communities) Team Updates (SPARC Team) – **Cathy Wogan reported that the SPARC team is working on policies and procedures throughout the CoC and looking at these through an equity lens. If anyone is interested in joining the SPARC team, please let Cathy or Michele know.**

13. Announcements (ALL) –

14. Adjourn – **Jay Vasek made the motion to Adjourn. Amanda Berg 2nd. Meeting adjourned.**