

Central CoC Governing Board Meeting Minutes

September 9, 2021

2:00-4:00 PM

Mission Statement

Central MN CoC is committed to building strong partnerships and being collaborative in our strategic planning efforts to improve our homeless response system. We strive to maximize access to funding and resources to assist in finding homes for all individuals and families who are at the greatest risk of being excluded from necessary services.

Vision Statement

Central MN CoC envisions a community committed to racial equity in which everyone has a stable permanent home and the support and resources needed to maintain it.

In Attendance

- X Ben Byker
- X Amy Carter
- X Lori Gudim
- X Amy Sidmore
- o Chassidy Lobdell
- o Tammy Moreland
- X Bryan Newman
- X Michele Fournier
- X Jennifer Walker
- X Cathy Wogen
- o Kathy Sauve
- X Tim Poland

Inspiration

Volunteer

Business

1. 2021 NOFO Priorities Approval
 - a. Tim reviewed the 2021 NOFA Priorities Selection/Vote using the CoC HUD NOFA in St. Louis County as an example.
 - b. Last month at the full committee meeting there was strong interest expressed as follows: Housing Type 1) RRH, 2) PSH, 3) TH, Population 1) Families, 2) Singles, 3) Youth
 - i. There was lengthy discussion about the housing type breakdown. Brian reminded the board that HUD has moved away from TH and for youth and others experiencing homelessness TH would fall under RRH or PSH.
 - ii. There was also discussion about how youth may not receive services however Jennifer clarified that they can also fall into the family and single classification or funding from other sources would be used.
 - iii. The members of the Board brought forth the input from the full membership committee and agreed that based on that input the motion represented the recommendations of the full membership committee.

- c. Motion was made by Amy Sidmore and seconded by Lori Gudim to accept the Housing Type priority as 1. RRH, 2. PSH, and 3. TH and the population as 1. Families, 2. Singles and 3. Youth – motion passed unanimously
2. 2021 NOFO Scoring Tool Approval
 - a. Tim and Mike along with board input developed the Central CoC scoring tool.
 - b. Motion was made by Ben Byker and seconded by Jennifer Walker to accept the NOFO scoring tool as proposed – motion passed unanimously.
3. Standing Committees and Working Groups Policies – Cathy Wogen
 - a. Cathy thanked the members of the Governing Board for their work on drafting the committee outlines.
 - b. The Board agreed that members of each committee should reflect each region, organization, priority, and term year/years
 - c. Each draft includes: Committee Name, Summary, Committee Chair and Secretary, Committee Members, Committee Mission/Vision, Committee Description including the scope, goals and expected outcomes
 - d. Data Collection needs.
 - e. Motion to approve the Standing Committees and Working Groups Policies was made by Jennifer Walker and seconded by Amy Carter. Motion passed.
4. Committee Discussion
 - a. HMIS/Data - Lori Gudim and Ben Byker
 - i. Lori and Ben met with Annabell and through their discussion it became unclear as to the focus of this committee. There was further discussion including that the committee be eliminated. Cathy suggested tabling the committee until further discuss of the board could occur to clarify the roles, responsibilities and expectations of this committee.
 - b. PIT Count - Jennifer Walker and Tim Poland
 - i. This is a new committee that was established at some point but was not part of the committees as listed in the CoC bylaws and policies and procedures.
 - ii. Jennifer and Tim met and developed the scope, goals and expected outcomes of this committee.
 - iii. The Board felt that the draft provided enough guidance for the incoming committee to move forward.
 - c. Youth Initiative - Jennifer Walker and Kathy Sauve
 - i. Jennifer and Kathy requested additional time to prepare this outline.
 - d. Racial Equity, Diversity and Inclusion - Cathy Wogen
 - i. Cathy walked through the outline.
 - ii. The board recommended that the Committee Mission/Vision be expanded to include inclusion.
 - iii. The data collection needs were obtained based upon the data reports provided to the CoC SPARK team to ensure that moving forward there is historical data that was specifically used by this team to establish baseline data from which to move forward. Running these reports for 2020 and 2021 will provide comparative data points for analysis.
 - iv. The board felt that the draft provided adequate direction for the incoming committee to move forward.
 - e. Membership - Amy Carter

- i. Amy also serves on the FHPAP membership committee that has been in place much longer than the CoC membership committee.
 - ii. The board felt that the outline provided the guidance along with Amy's expertise for the incoming committee to move forward.
 - iii. Amy will send the letters used by the FHPAP board to recruit new members and to invite members to serve on committees.
 - f. Performance and Ranking - Tim Poland
 - i. This is a strong committee with good representation across the Full membership committee and the state of MN.
 - ii. This committee has been active for more than 5 years with some members having up to 6 years or more experience.
 - iii. This committee primarily meets in the summer and early fall to prepare for the NOFO application that CMHP prepares annually to submit to HUD.
 - iv. Mike Manhard and Tim developed a central mn scoring tool that is 100% objective. Tim can populate this tool in advance of the committee meeting to facilitate the ranking segment.
 - 1. This tool was developed to ensure that agencies applying for funding have adequate information of what is expected of them both in the last year and to provide guidance on data points that will be assigned points in the next application process.
 - g. The Coordinated Entry Advisory - Amy Sidmore
 - i. Cathy proposed that the board accept the draft as is as well as the Policy and Procedure draft based upon the quality as seen in the other drafts. And, to move forward as follows:
 - 1. All drafts be accepted as proposed by each respective Board member.
 - 2. The Board members will present the committee information at the November Full Membership meeting.
 - 3. Board members are to invite full members to be a part of their committee.
 - 4. It is preferred that Board Members do not serve as Chair or Secretary so as to provide leadership opportunities to full committee members.
 - 5. The first responsibility of each committee once formed is to finalize the committee outline and definitions to be presented to the Full Committee in February for the Board to review the end of February for inclusion in the 2022-2023 CoC governing board and organizational document and CoC policies and procedures.
 - 6. Board members agreed that ownership of the committees must come from members of the full membership committee.
 - h. Policy and Procedure - Michelle Fournier
 - i. Other Committees

No other committees were added but the Board will ask committee members for suggestions. (I think that there was a committee suggested but I don't recall)
- 5. Adjourn
 - a. Brian made a motion to adjourn, Amy S. seconded. Meeting was adjourned.