

Central COC Governing Board Meeting Notes
June 17, 2021

Members present:

Ben Byker
Amy Carter
Michele Fournier
Lori Gudim
Chassidy Lobdell
Tammy Moreland
Bryan Newman
Tim Poland
Kathy Sauve
Amy Sidmore
Jennifer Walker
Tim Poland

Michele Fournier, Vice Chairperson called the meeting to order at 10:04a.m.

Inspiration: No volunteer provided inspiration.

1. Approval of Certificate of Consistency:

D.W. Jones- Eight05 Laurel: Skip shared that the project is in downtown Brainerd, go to City Council on Monday for approval, and Service Provider will be LLS.

Motion made by Bryan Newman to approve Certificate of Consistency for D.W. Jones, seconded by Kathy Sauve. Motion carried.

Reuter Walton Cambridge: New Pathways will be Service Provider, senior project.

Motion made by Lori Gudim to approve Certificate of Consistency for Reuter Walton Cambridge, seconded by Amy Carter. Motion carried.

Duffy Development: Monticello workforce apartments, Service Provider is Salvation Army.

Motion made by Ben Byker to approve Certificate of Consistency for Duffy Development, seconded by Kathy Sauve. Motion carried.

Volunteers of America: Isle View Apartments in Isle, MN, Service Provider is Volunteers of America.

Motion made by Amy Carter to approve Certificate of Consistency for Volunteers of America, seconded by Jennifer Walker. Motion carried.

Walker Methodist Cambridge: Recommendation made by Tim Poland to not approve as he has not received a narrative or confirmation form, and Walker Methodist has still not received a Service Provider. Concerns that the full COC Membership Committee approved without knowing number of units to be served or service provider, etc. Amy Sidmore made recommendation that Certificate of Consistency's come to the Central COC Board prior to the full COC Membership Committee. Central COC Governing Board made decision not to approve Certificate for Consistency as Walker Methodist Cambridge's proposal is not yet complete.

Michele called for a motion for approval of Certificate of Consistency for Walker Methodist Cambridge. No motion made from Central COC Governing Board to approve. Motion not carried.

Tammy Moreland suggested having a list made for the Central COC Governing Board to utilize when going through Certificate of Consistency/project plans and a Certificate of Consistency Committee should be developed to tighten up the Certificate of Consistency approval process. Tammy suggested giving development companies the opportunity to complete application and if it is not completed on time with all materials provided then the Central COC Governing Board does not vote on it.

CommonBond-Lake Crossing: Located in Big Lake, never received a narrative from CommonBond. Are working with CommonBond Communities Advantage Services as Service Provider. Do not have information on Service Provider as narrative was not provided.

Michele called for a motion for approval of Certificate of Consistency for CommonBond-Lake Crossing. No motion made from Central COC Governing Board to approve. Motion not carried.

Ben Byker asked if the intent is to have Tim Poland bring a complete Certificate of Consistency application to the board for review and will there be an appeal process for the development company if Certificate of Consistency is not signed? Tim Poland will check to see if there is an appeal process for those Certificate of Consistency's not signed.

Connelly Development-Delano Apartments: Grant Works Site, Service Provider is Simpson Housing. No narrative was provided explaining details.

Michele called for a motion for approval of Certificate of Consistency for Connelly Development. No motion made from Central COC Governing Board to approve. Motion not carried.

Addition to Agenda: COC Planning Grant: Started receiving grant in 2018 and have renewed since, the grant is an MHFA grant and is being received again. Tim Poland sent out Work Plan and proposed budget for review. Moved funds from meetings/travel into other categories for supplies and Call to Connect.

Motion made by Bryan Newman to approve COC Planning Grant Work Plan and budget, seconded by Lori Gudim. Motion carried.

2. Approval of HMIS Memorandum of Understanding: Each COC has to sign MOU acknowledging that work with HMIS as their database.

Motion made by Tammy Moreland to approve HMIS Memorandum of Understanding, seconded by Kathy Sauve. Motion carried.

3. Catholic Charities Letter of Support: Catholic Charities requested a letter of support for their Transitional Living Program. Central COC Board members had a discussion on if a motion needs to be made for Tim Poland to sign a Letter of Support. Central COC Board members suggested Tim Poland send out an email to board members to review letter of supports and provide approval to support via email, with no motion needed unless it is an agency that the Central COC Board does not normally work with or know.

4. Finalize new board meeting time: Moving to third week of the month on Thursdays at 9:00-10:30a.m., a doodle poll was sent out and Thursdays were more popular than Wednesdays.

Motion made by Lori Gudim to approve moving Central COC Board meetings to the third Thursday of the month from 9am-10:30am starting in August, 2021, seconded by Tammy Moreland. Motion carried. Jennifer Walker opposed Motion.

Motion made by Bryan Newman to adjourn meeting at 11:11a.m., seconded by Ben Byker. Motion carried.